

## **Loreto Secondary School, Wexford**

### **Free Books Scheme, 2020/2021 – explanatory letter**

July 2020

#### **Assistance towards the cost of school books in Loreto, Wexford – 2020/2021**

Dear parents/guardians,

The Department of Education and Skills guidelines define the situations where genuine financial hardship may exist as being one or more of the following:

- Unemployment/short-term working
- Prolonged illness of a parent/guardian
- Large family size with inadequate means
- Single parent/guardian families
- Other family circumstances indicating financial hardship

Indications of inadequate financial means include the following:

- Families dependent on social welfare
- Families eligible for Family Income Supplement (FIS) or the Back to School Clothing and Footwear Scheme

Entitlement to a medical card does not necessarily indicate eligibility.

In order to enable the school to allocate its 2020/2021 fund in the fairest way possible, I now request parents/guardians who fulfil the criteria above to complete the Application Form and to return it to Ann McClannon (School Secretary) on or before 12.00 on Friday, 7 August 2020. Late applications will not be accepted. Applications should be posted to Ann McClannon in the school throughout the summer.

**Attached to your application must be a copy of the relevant book list on which the required textbooks should be marked clearly.**

Given the sensitivity of this issue, I want to assure you that all applications will be treated with the utmost confidentiality.

Yours faithfully,

Billy O' Shea,  
Principal.