

Loreto Secondary School, Wexford

Guidelines for Parents – Measures to deal with Covid-19

Latest Update: Friday, 28 August 2020

Coming to school during the Covid-19 pandemic is not risk-free for your daughter.

However, if we work together as a school community and exercise personal responsibility on a daily basis, we can very effectively reduce the risk to us all.

Your help in complying with the measures set out below will help to keep you, your friends, staff and families safe.

We must all rise to this challenge together.

Billy O' Shea (Principal)

| Issue | Actions |
|-----------------------|---|
| Be informed | <p>View the following on the school website - www.loretowexford.com</p> <ul style="list-style-type: none">• Covid-19 Response Plan• Letters to Families• Guidelines for Students• Guidelines for Parents <p>View the information on www.gov.ie/backtoschool</p> |
| Talk to your daughter | <ul style="list-style-type: none">• Check to see that your daughter is aware of the guidelines that she must follow• Offer her as much reassurance and support as possible• Make sure that she understands her personal responsibility in relation to Covid-19• Be sure to contact her class teacher, Year Head, Counsellor, Learning Support Teacher, Deputy Principals or Principal if additional support is required |
| Student Co-operation | <p>Each student is required to co-operate with the Covid-19 Response Plan and with guidelines issued by the school.</p> |
| Contact with school | <p>If you have any question or concern, contact the school in the following ways:</p> <ul style="list-style-type: none">• Phone Reception at 053-9146162• Email reception@loretowexford.com <p>Your call/email will be directed to the relevant staff member.</p> <p>All face-to-face meetings between school personnel and parents will be on a “needs must” basis, will require the prior approval of</p> |

| | |
|-----------------------------------|--|
| | <p>the Principal/Deputy Principal and must be compliant with normal Covid-19 preventative measures, including the completion of a contact tracing log by parents. Face coverings will be required for such meetings if a 2 metre social distance cannot be maintained.</p> <p>Parent-teacher meetings for each year group, as well as information meetings for parents, are cancelled until further notice.</p> |
| <p>If your daughter is unwell</p> | <p>Your daughter must not come to school if she is unwell or showing any signs of Covid-19:</p> <ul style="list-style-type: none"> • High temperature • Cough • Shortness of breath or breathing difficulties • Loss of smell, of taste or distortion of taste <p>You must be contactable by the school should your daughter become unwell during the day.</p> <p>You must be in a position to collect, or arrange for the collection of, your daughter without delay if deemed necessary by the school.</p> |
| <p>Dropping items to school</p> | <p>Any essential item that a student might forget to bring to school may be left on a designated table outside Reception with the student's name clearly marked on it. The student must collect this item. School staff will not be handling such items.</p> |
| <p>Payments to the school</p> | <ul style="list-style-type: none"> • All payments to the school should be made by means of Easy Payments Plus that can be accessed through our website • The school seeks to minimise cash/cheque payments to the greatest possible extent |