

Loreto Secondary School, Wexford

Guidelines for Students – Measures to deal with Covid-19

Latest Update: Friday, 28 August 2020

Coming to school during the Covid-19 pandemic is not risk-free.

However, if we work together as a school community and exercise personal responsibility on a daily basis, we can very effectively reduce the risk to us all.

Your help in complying with the measures set out below will help to keep you, your friends, staff and families safe.

I know you can rise to this challenge.

Billy O' Shea (Principal)

Issue	Actions
Be informed	View the following on the school website - www.loretowexford.com <ul style="list-style-type: none">• Covid-19 Response Plan• Letters to Families• Guidelines for Students• Guidelines for Parents View the information on www.gov.ie/backtoschool
Social distancing	<ul style="list-style-type: none">• Maintain a distance of at least 1 metre between yourself and all students, ideally 2 metres• Maintain a distance of at least 2 metres from all staff• The school operates a “no hugging/no handshake” policy
Hand-washing/sanitising	Wash/sanitise your hands: <ul style="list-style-type: none">• On arrival at school• Before eating or drinking• After using the toilet• After being outdoors• When you cough or sneeze• When they are physically dirty (wash only) Use hand-washing and sanitising facilities that are located throughout the school Avoid spillages on floors Feel free to bring in and use your own sanitiser if you prefer
Coughs and sneezes	<ul style="list-style-type: none">• Cover your mouth or nose with a tissue or bent elbow when you cough or sneeze• Dispose of the used tissue immediately and safely into a nearby bin, ideally one with a lid
Stay at home if unwell	Stay at home if you are unwell or if you are showing any signs of Covid-19:

	<ul style="list-style-type: none"> • High temperature • Cough • Shortness of breath or breathing difficulties • Loss of smell, of taste or distortion of taste <p>Stay at home if directed to self-isolate or restrict movements by the HSE</p>
Unwell during the day	<ul style="list-style-type: none"> • If you feel unwell during class time. notify your teacher at once • If you feel unwell at break or lunch time, report to Reception straight away • In the event of a suspected Covid-19 case in the course of the day, a student will be escorted to the Isolation Room located in Dressing Room 2 and assisted by a staff member who will also contact the student's parent/s.
Face coverings	<ul style="list-style-type: none"> • Wear face coverings, similar to those worn in shops or on public transport, when a physical distance of 2 metres cannot be maintained • You must supply your own face covering and take care of it in accordance with manufacturers' instructions • Emergency supplies of face coverings will be available at Reception
Uniform	<ul style="list-style-type: none"> • Uniform must be worn in school each day and must be kept clean • You are to wear your Loreto P.E. uniform for the full day when you have P.E. as dressing rooms will not be in use
Covid-19 App	<ul style="list-style-type: none"> • If aged 16 or over you are encouraged to download the Covid-19 App to your phone and keep it with you for the day to facilitate contact tracing • You must follow normal school rules in relation to the use of your mobile phone in the course of the day
Arriving in school	<ul style="list-style-type: none"> • If travelling by school transport, follow all guidelines as issued by your driver • Try to walk or cycle to school as much as possible • Once you have swiped in, go to your base room, Sports Hall or the GP Area when you arrive in school • Observe social distancing
Seating in class	Comply in full with all seating plans put in place by teachers
Lockers	<p>Students may make a very quick visit to their lockers (2-3 minutes) at the following times only:</p> <ul style="list-style-type: none"> • Before 08.50 • Breaktime • Lunchtime • End of day <p>Observe social distancing when at lockers Keep a pack of disinfectant wipes in your locker to wipe it down each day</p>
Catering	<ul style="list-style-type: none"> • Oven Door Catering will operate each day • Face coverings must be worn when queuing for service • Practise social distancing when queuing – minimum of 1 metre

	<ul style="list-style-type: none"> • Microwaves/toasters and vending machines will not be in use • You must sanitise if using taps to fill water bottles
Break time	<p>Break time will be split each day.</p> <p>The following year groups will take their break from 10.10 to 10.25 and then return to their scheduled 10.10 class which will run to 11.05</p> <p>Monday - 4th, 5th and 6th years Tuesday - 2nd, 3rd and 4th years Wednesday - 2nd, 4th and 5th years Thursday - 1st, 5th and 6th years Friday - 1st, 2nd and 3rd years</p> <p>All other year groups will take their break from 10.50 to 11.05</p>
Lunch time	<p>Lunch time will be split each day.</p> <p>The following year groups will take their lunch from 12.25 to 13.20 (Monday/Tuesday) and to 13.25 (Wednesday, Thursday, Friday and return to their scheduled 12.25 class at the end of lunch.</p> <p>Monday - 4th, 5th and 6th years Tuesday - 2nd, 3rd and 4th years Wednesday - 2nd, 4th and 5th years Thursday - 1st, 5th and 6th years Friday - 1st, 2nd and 3rd years</p> <p>All other year groups will take their lunch from 13.05 to 14.00 (Monday/Tuesday) and to 14.05 (Wednesday/Thursday/Friday)</p>
Go outside	<ul style="list-style-type: none"> • Whenever possible at break and lunch times, spend time outdoors by walking the school grounds and pitches. • 4th, 5th and 6th year students may visit the Min Ryan Park • Practise social distancing at all times. • Wash your hands when you re-enter the building
Break and lunchtime venues	<ul style="list-style-type: none"> • The classrooms timetabled for the 10.10 class, where possible • The classrooms timetabled for the 12.25 class, where possible • GP Area • Sports Hall • Polytunnels • Outside benches
Movement in school	<ul style="list-style-type: none"> • Keep to the left when moving through corridors and on the stairs • Walk in single file to the greatest extent possible • Wear face coverings at the change of class • Practise social distancing at all times

End of school	At the end of the day only, use the nearest emergency exit to leave the building
Personal possessions	Keep all personal possessions to yourself and do not share with others
Student co-operation	You are required to co-operate in full with these guidelines and the school's Response Plan
Help	If you need any help or support, please talk to your class teacher, Year Head, Counsellor, Learning Support Teacher, Deputy Principal or Principal. We are all here to help. That's what we want to do.