



**Loreto Secondary School,  
Pembroke Hill,  
Ballynagee,  
Wexford.**

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**Office hours: 7.45 a.m. to 4.15 p.m., Monday to Friday**

Friday, 14 August 2020

Dear parents/guardians and students,

I write with further updates on the planning for re-opening our school on and from Monday, 31 August in a phased manner.

- The Board of Management will meet on Monday next, 17 August to review arrangements for the re-opening of the school.
- The school's Health and Safety Manager, Derek Madden, will also be reviewing our re-opening plans when he visits us on Monday next. We will be working closely with him in the coming weeks to ensure compliance with the school's Covid-10 Response Plan. This plan will be published on our website next week.
- Outgoing 6<sup>th</sup> year students will be welcome to clear out their lockers from 11.00 to 13.00 on Friday next, 21 August. Only students may attend for this purpose. Face coverings should be worn and social distancing of 2 metres must be practised whilst in the school. Any items remaining in lockers after next Friday will be disposed of by the school.
- All students will be provided with their locker when they attend their Introduction Meetings in the week beginning Monday, 31 August. Guidelines for the safe use of lockers will be issued at that time.
- The school is planning to run Supervised Study for 2020/2021. It will begin on Monday, 7 September. As spaces will be limited due to social distancing requirements, priority will be given to 5<sup>th</sup> and 6<sup>th</sup> year students. Full details of arrangements will be contained in next Friday's letter to families.
- Each student will be able to view her individual timetable on E-portal from Monday, 17 August. Please note that, as allocations of students to Irish, English and Maths classes in 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> years will not be made until the commencement of term, the stated teacher

on E-portal for these subjects may not be the allocated teacher from September. Additionally, some optional 4<sup>th</sup> year groupings will only be finalised when students return to school.

- There will shortly be a new tab on our homepage – [www.loretowexford.com](http://www.loretowexford.com) - for Transition Year (TY). Ms. Zimmermann (Programme Co-ordinator) has compiled a very detailed TY Plan that will be placed on the website in the coming days. No payment in respect of TY is required until further notice.
- Applications for the Free Books Scheme are presently being assessed. Vouchers will be issued in the coming days.
- Guidelines for measures to be taken by students, staff and parents continue to be developed. They will be issued to the different groups prior to the commencement of term and will be fully explained at forthcoming staff and student information meetings.

I shall write to you again next Friday with additional updates.

Kind regards,

Yours faithfully,

Billy O' Shea,  
Principal.