

Board of Management 2022 – 2025

Membership of Board of Management

16 October 2022 – 15 October 2025

Trustee nominees

Ms. Iris Johnston (Chairperson)

Ms. Barbara Foley

Mr. Daniel Gayer

Mr. Liam Gaynor

Parent nominees

Ms. Edel Cullen

Ms. Eleanor Harpur

Teacher nominees

Ms. Laura Pheasey

Ms. Aoife Doyle

The Secretary to the Board is Mr. John McGinnity who attends meetings in a non-voting capacity.

Agreed Report of Board of Management Meeting:

Monday, 21 October 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Mr. Gaynor, Ms. Pheasey, Mr. Gayer, and Ms. Harpur.

Apologies were received from Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (24 September 2024) were approved following the proposal of Ms. Harpur, seconded by Ms. Doyle.

Correspondence:

Correspondence in relation to the SPHE curriculum was considered by the Board.

Requests for leave were considered.

Mr. Mc Ginnity alerted members to the release of Circulars 79 and 80/2024.

A presentation about the future direction of the Loreto Trust was also brought to the attention of those present.

Health and Safety:

Mr. Mc Ginnity noted that Derek Madden had visited the school on 1 October 2024 to oversee an announced/pre-planned fire drill.

Building Updates:

A summary of works scheduled for the Halloween break was shared with members.

Finance Report:

The Board was informed that the annual audit was in progress.

Mr. Mc Ginnity presented an OLCS report.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 24 September 2024. A copy of the report is attached to the minutes.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

The annual review of these procedures was carried out in line with the published checklist.

School Planning/Teaching and Learning:

Mr. Mc Ginnity presented an analysis of the Junior Cycle results for 2024. The Board welcomed the results and thanked the staff for their contribution.

The Board was informed that the student population now stood at 931.

Matters in relation to the admissions process for September 2025 were discussed.

The publication of an updated School Plan was shared with the Board.

Leadership and Management:

Matters in relation to Assistant Principal vacancies were discussed.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- Visit of Sr Orla Treacy and Sr. Noelle Corscadden on Thursday, 25 September followed by the Walk for Rumbek on Friday, 26 September (over €10,000 raised)
- Open Night, held on Thursday, 26 September 2024
- 1st Year Retreats in the Parable Gardens
- The holding of Study Skills Seminars for 5th Year students, with 1st and 2nd years due to have their seminar on Tuesday, 22 October
- TY activities including a retreat on Our Lady's Island and trips to Secret Valley in Enniscorthy.
- Junk Kouture – National Final for Aoife Walsh and Maria Coone.
- Visit from NAPD Deputy Director, Rachel O' Connor
- Information Meetings for 1st, 3rd/6th Year parents/guardians, held on Thursday, 3 October 2024
- CAO/Further Options Talk for 6th Year Parents on Tuesday, 8 October, facilitated by Ms. L. Kelly
- A summary of recent sports results and activities was provided
- The hosting of an Oide Cluster Event on Thursday, 10 October
- The publication of Junior Cycle results on Wednesday, 9 October
- Goal Jersey Day, held on 11 October with over €900 raised
- Past Pupils Union – Table Quiz held in Wexford Golf Club on Thursday, 17 October
- The safe return of senior students from Barcelona
- The hosting of the Academic Awards Ceremony on Friday, 18 October in the school.
- Dates for the 6th Year Parent – Teacher Meeting and the 2nd/5th Year Information Meeting were shared with those present.

Next Meeting:

The date of the next meeting is Tuesday, 10 December 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Friday, 1 November 2024.

Tuesday, 24 September 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Mr. Gaynor, Ms. Foley, Ms. Harpur and Mr. Gaynor

Apologies were received from Mr. Gayer and Ms. Pheasey.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (28 August 2024) were approved following the proposal of Ms. Foley, seconded by Ms. Harpur.

Correspondence:

Requests for leave were considered by the Board.

A message from the Loreto Education Trust about an upcoming meeting in Dublin was shared with those present.

Health and Safety:

A second draft of the 'Accident and Injury' policy was discussed further and approved by the Board.

Mr. Mc Ginnity noted that Derek Madden had visited the school before the start of term and that all documentation had now been received.

Building Updates:

A summary of an online meeting in relation to the hockey pitch, held with officials from the NDFA, DES and Mr. Mc Ginnity, was shared with those present.

In relation to the application for additional space, Mr. Mc Ginnity provided an update.

Finance Report:

An Income and Expenditure report was provided to those present.

The budget for 2024/25 was approved by the Board.

Mr. Mc Ginnity presented an OLCS report.

A discussion on the cost of buses was held. Mr. Mc Ginnity noted that the cost of bus hire had increased substantially in recent years. It was agreed to keep the student contribution of €5 towards the bus fee if travelling within Co. Wexford. Outside of this, a contribution of €10 would be sought in relation to travel outside of the county.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 28 August 2024. A copy of the report is attached to the minutes.

Mr. Mc Ginnity informed the Board that he had attended further training on 'Child Protection Inspections' on Zoom on Wednesday, 18 September.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

Mr. Mc Ginnity informed the Board that new procedures around bullying had been published. The procedures, called BÍ Cineálta, will take effect from the beginning of the 2025/26 school year. He noted that training for senior management teams was scheduled for the coming weeks.

School Planning/Teaching and Learning:

Mr. Mc Ginnity gave an in-depth analysis of the Leaving Certificate results for 2024. The Board welcomed the results and thanked the staff for their contribution.

A re-drafted Assessment Policy was approved by those present.

Policies in relation to staff (Anti-Bullying/Harassment) were approved.

Leadership and Management:

The Board ratified the appointment of Ms. Ruth Kennedy as Programme Co-ordinator.

Matters in relation to a vacancy at Assistant Principal I level were discussed.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- Return to school of all students
- Staff in-service in the area of wellbeing, delivered on Tuesday, 27 August
- Walking Wednesdays initiative, led by Ms. Browne
- Distribution of badges to Head Girls, Ruby Kavanagh and Ciara Enright
- Election of Students' Council members, led by Mr. Mullen
- TY Trips to Tramore (surfing) and a Retreat Day on Our Lady's Island
- Commencement of sports matches and training for various teams/groups

- In the Music department, the commencement of activities such as the 1st year Ukulele Club, School Choir rehearsals and the Orchestra.
- Article in 'The Wexford People' paper about the Leaving Certificate results
- The successful completion of the German Exchange following a full week of activities here in Wexford
- The holding of the Parents' Council AGM on Monday, 16 September 2024
- Visits to the main feeder primary schools by Ms. Kinsella, Mr. O' Dowd, Mr. Mc Ginnity and Ms. O'Donoghue.
- Upcoming events were mentioned: Higher Options trip for 6th years on Wednesday, 25 September; the visit of Sr. Orla Treacy on Thursday, 26 September; Open Night to be held on Thursday, 26 September, the Walk for Rumbek event on Friday, 27 September 2024; Information Meetings for 1st; 3rd and 6th Year parents/guardians on Thursday, 3 October beginning at 18.00 and 19.30 respectively.

Next Meeting:

The date of the next meeting is Monday, 21 October 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Thursday, 3 October 2024

Monday, 26 Aug 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Mr. Gayer, Ms. Foley, Ms. Pheasey, Ms. Harpur and Mr. Gaynor

Apologies were received from Mr. Gaynor.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (28 May 2024) were approved following the proposal of Ms. Harpur, seconded by Mr. Gayer.

Correspondence:

Requests for leave were considered by the Board.

Health and Safety:

A draft 'Minor Accident and Injury' policy was discussed by those present.

Building Updates:

An overview of works completed over the summer was presented to the Board.

A further query from the NDFA in relation to the hockey pitch was discussed.

In relation to the application for additional space, Mr. Mc Ginnity provided an update.

Finance Report:

An Income and Expenditure report was provided to those present.

A draft budget had been prepared and would be brought to the next meeting.

Mr. Mc Ginnity presented an OLCS report.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 28 May 2024. A copy of the report is attached to the minutes.

It was confirmed that Mr. Mc Ginnity and Ms. O' Donoghue would fulfil the roles of DLP and DDLP respectively this year.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

Mr. Mc Ginnity informed those present that the Student Support Team (SST) would meet soon to look at initiatives for the year ahead.

School Planning/Teaching and Learning:

Mr. Mc Ginnity informed the Board of staff changes over the summer.

An overview of the Droichead programme for Newly Qualified Teachers was outlined.

An initial summary of Leaving Certificate results was shared with those present. A more detailed analysis would follow at the next meeting. It was noted that 47% of students had obtained over 500 CAO points.

An update in relation to enrolment was provided. It was noted that the student population was now approximately 930 students.

In relation to admissions, the Board confirmed that 150 places would be available for incoming first year students in September 2025.

Leadership and Management:

Mr. Mc Ginnity provided an update in relation to Assistant Principal posts.

Free Schoolbooks Scheme:

Feedback in relation to the operation of the scheme was provided by Mr. Mc Ginnity. While it was noted that this was an excellent help to families, the operation of the scheme required substantial administrative work. The Board thanked Mr. Murphy and Ms. Browne for their work in this regard.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- The Induction Summer Camp held for new 1st year students on Monday and Tuesday, 19 and 20 August
- Ongoing Introduction Meetings for all year groups.

Next Meeting:

The date of the next meeting is Tuesday, 24 September 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Tuesday, 28 May 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Mr. Gayer, Ms. Cullen, Ms. Pheasey, Mr. Gaynor and Ms. Harpur.

Apologies were received from Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (16 April 2024) were adopted following the proposal of Ms. Pheasey, seconded by Ms. Harpur.

Correspondence:

Requests for leave were considered by the Board.

The publication of recent JMB Bulletins was noted by those present.

Correspondence from teaching staff, a parent, and Clonard Volunteers Club were considered by the Board.

Health and Safety:

Mr. Mc Ginnity noted that Derek Madden had recently visited the school for a scheduled health and safety meeting.

The Board were informed that an unannounced fire drill had been completed recently.

Building Updates:

An overview of works planned for the summer was presented to the Board.

A query from the NDFA in relation to the hockey pitch was discussed.

Finance Report:

An Income and Expenditure report was provided to those present.

Mr. Mc Ginnity presented an OLCS report.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 16 April 2024. A copy of the report is attached to the minutes.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

School Planning/Teaching and Learning:

Mr. Mc Ginnity presented an overview of the work completed by the School Planning Group throughout the year.

Draft policies in relation to the Code of Behaviour and Changing Subject Choice/Levels were discussed and ratified by the Board.

A second draft of the Data Protection Policy was also considered by members. It was agreed to revisit this policy in the new school year.

The school calendar for 2024/25 was approved by the Board.

Leadership and Management:

Mr. Mc Ginnity presented his annual report in relation to the work of the leadership and management group in the school.

The Board approved, from September 2024, a review of the needs and priorities of the school community.

Reflection on Critical Incident:

Feedback in relation to the recent critical incident was considered. The Board thanked the members of the Student Care Co-ordination Team (SCCT) for their work in this regard.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- Minor soccer team, 3- 0 win over Loreto, Bray in regional final
- Minor camogie, defeated by Johnstown in Leinster B semi-final
- Green Schools' Earth Week, 22 – 26 April

- Digital Literacy Workshop for 1st years, delivered by Beat FM
- TY Professions Week
- The successful completion of Home Economics and Music practical exams
- Christine Doyle – 'Colour Her Way, Kindness Campaign' talk to 2nd and 3rd years
- Special Mass and Reception held on Friday, 26 April to mark 158 years of the Loreto Order in Wexford
- Athletics success for various individuals at recent competitions
- Individual achievements – Cait Whitmore (Japanese Language Award), Florence Donohue (Grainne O'Neill Essay Competition), Hannah Roche (Young Economist of the Year),
- Leinster soccer semi-final, defeat to Presentation, Kilkenny
- Senior girls – FAI Leinster Division 3 Champions
- Visit of teachers from Austria as part of an E twinning project with Scoil Mhuire, Coolcotts
- 1st and 2nd year tour to The Stables, Gorey
- TY students bestowed with a Garda Youth Award for visiting Kerlogue Nursing Home
- Interschools competition in Wexford Park on Friday, 10 May
- Visit of Bishop Nash and Fr Jim Fegan to 6th year students on Tuesday, 14 May
- Sports Day, held on Friday, 17 May
- Prizegiving, held on Monday, 20 May
- The safe arrival home of TY students from their tour to Italy
- The commencement of summer exams
- 6th Year Graduation Ceremony, held on Thursday, 23 May
- TY Graduation Ceremony, held on Tuesday, 28 May.

Next Meeting:

The date of the next meeting is Monday, 26 August 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Friday, 7 June 2024.

Thursday, 16 April 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Ms. Pheasey, Mr. Gaynor and Ms. Harpur.

Apologies were received from Mr. Gayer and Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (22 February 2024) were adopted following the proposal of Ms. Harpur, seconded by Ms. Doyle.

Correspondence:

Requests for leave were considered by the Board.

The publication of recent JMB Bulletins and DES Circulars, relevant to the voluntary secondary sector, was noted by those present.

A discussion on the Schoolbooks Scheme at junior cycle took place.

Health and Safety:

There were no health and safety concerns to bring to the meeting.

Building Updates:

The Board was informed that a contractor to resolve the leaks had been appointed and that work would primarily take place over the summer.

Due to the wet weather, maintenance work on the GAA pitch did not take place at Easter. This will happen as soon as possible.

The Board were informed that the NDFA had sent an architect to the school in order to progress the feasibility study looking at additional accommodation. The architect met with Mr. Mc Ginnity (Principal), Mr. O' Dowd, Ms. Kinsella and Ms. O' Donoghue (Deputy Principals) on 6 April to look at the options available. The architect will present suggestions in the coming weeks.

An overview of external groups using the school was presented to the Board.

Finance Report:

An Income and Expenditure report was provided to those present.

Mr. Gaynor summarised the content of a recent Finance Sub-committee meeting, held on Thursday, 11 April.

Mr. Mc Ginnity presented an OLCS report.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 22 February 2024. A copy of the report is attached to the minutes.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

Recent work, carried out by the Student Support Team (SST), was summarised for those present.

School Planning/Teaching and Learning:

Mr. Mc Ginnity informed the Board that the School Planning Group were now looking at updating the Assessment Policy.

Detailed planning in relation to the new academic year was discussed. Mr. Mc Ginnity noted that teaching vacancies for 2024/25 would shortly be advertised online.

A discussion on a draft Data Protection Policy was held. Observations from Mr. Gayer, sent in advance, were shared with the Board. Mr. Mc Ginnity will go back to the Data Protection Officer with same.

Admissions, 2024/25:

Mr. Mc Ginnity provided an update in relation to admissions into 1st year for September 2024.

It was noted that less than ten students had expressed an interest in skipping TY next year.

Leadership and Management:

Mr. Mc Ginnity informed those present that the annual review form had been sent to all Assistant Principals.

School Self Evaluation (SSE):

An update on work in the area of SSE was provided by Mr. Mc Ginnity.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- Multicultural Week, which took place between 26 February and 1 March 2024
- Maths Quiz for 6th year students with both teams tied for second place
- Agricultural Science trip to Rathure farm
- 1st Year Footballers – defeated in Wexford final by FCJ Bunclody at Saint Patrick's Park, Enniscorthy
- Activities for World Book Day, held on 7 March 2024
- The distribution of the Junior Cycle Profile of Achievement (JCPA) to TY students

- Premiere of the film 'Envy' in Wexford Arts Centre on 29 February
- 2nd Year Retreat, facilitated by Scripture Union
- The completion of the Academic Awards Ceremony on 29 February
- Junk Kouture regional final success for Maria Coone and Aoife Walsh, qualifying for All Ireland stages
- The success of the senior rugby team in being crowned Leinster Schools Champions, defeating Loreto, Mullingar 19 – 7 in a replayed match
- Student Enterprise Merit Award Ceremony with TY students picking up different awards
- Activities to mark International Women's Day on 8 March
- The culmination of a successful Equestrian season with Loreto, Wexford winning the novice league for the third year in a row
- Hockey results – 1st year A team beaten by Kilkenny in the final, C team finished against Kilkenny also while the 2nd years were also defeated in the league final
- The attendance of some of our students at the inaugural Student Leadership Forum, hosted by Presentation, Wexford on 13 March
- A defeat for the senior soccer team, losing 2-1 in the shield semi-final against Borris VS,
- However they won the Regional Final 8 – 2 against Gaelcholaiste na Mara, taking home the first soccer trophy
- A win for the minor soccer team, defeating Presentation, Kilkenny 3 -2
- Activities for Seachtain na Gaeilge
- Show Racism the Red Card, awareness activities held on 21 March
- LCA – Hair and Beauty demonstration by Eve Scallan (past pupil)
- 5th and 6th Year History trip to Collins' Barracks
- Oral exams completed over the Easter exams
- The completion of all Parent – Teacher meetings
- Mr. Mc Ginnity noted that the deadline for numerous LC and JC projects was approaching
- Mr. Mc Ginnity reminded those present of the Special Mass to be held in Rowe Street Church on 26 April at 7 pm
- In relation to further upcoming events, Mr. Mc Ginnity noted that preparations for the Prizegiving Ceremony were underway.

Next Meeting:

The date of the next meeting is Tuesday, 28 May 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Tuesday, 23 April 2024.

Agreed Report of Board of Management Meeting:

Thursday, 22 February 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Ms. Pheasey, Ms. Harpur and Ms. Foley.

Apologies were received from Mr. Gayer and Mr. Gaynor.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (18 January 2024) were adopted following the proposal of Ms. Harpur, seconded by Ms. Cullen.

Correspondence:

Requests for leave, including job-share and career break applications, were considered by the Board.

The publication of recent JMB Bulletins and DES Circulars, relevant to the voluntary secondary sector, was noted by those present.

Correspondence received in relation to the SPHE curriculum was discussed.

Health and Safety:

Mr. Mc Ginnity noted the recent visit of Mr. Derek Madden (Health and safety Manager). An unannounced fire drill is required in the final term.

Building Updates:

A Zoom meeting with the NDFA in relation to leaks was summarised by Mr. Mc Ginnity. A contractor has been identified to carry out the required work and a draft timeline was outlined.

Finance Report:

An Income and Expenditure report was provided to those present.

Mr. Mc Ginnity presented an OLCS report.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 18 January 2024. A copy of the report is attached to the minutes.

The Board carried out its annual child protection review in accordance with the checklist. The updated documents will be placed online and in the reception area.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

School Planning/Teaching and Learning:

In relation to the request for additional accommodation, it was noted that the feasibility study was still awaited.

Mr. Mc Ginnity informed the Board that a revised Code of Behaviour was now with the staff for their consideration. He noted that the School Planning Group were now looking at the topic of student leadership.

Detailed planning in relation to the new academic year was discussed.

Admissions, 2024/25:

Mr. Mc Ginnity provided an update in relation to admissions into 1st year for September 2024.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- Cross Country success
- Activities to celebrate the birthday of Mary Ward
- Recent equestrian activities
- The premiere of the film 'Envy', filmed in Loreto and starring some TY students.
- The recent visit of the Japanese Ambassador to the school
- Recent sports fixtures and results in football, camogie, soccer and rugby
- A recent trip to The Parable Gardens for the Justice and Peace Group
- The presentation of Meitheal certificates to all leaders in the Riverside Hotel.
- Success for Aoife Walsh and Maria Coone in Junk Kouture by making it to the regional finals to be held in The Helix on Monday, 4 March
- The successful completion of the German exchange and the Home Economics trip to Italy
- The completion of Subject Choice Talks and Parent – Teacher meetings for 1st and 4th year parents/guardians
- The completion of the Mock examinations
- The plan for a special mass in Rowe Street Church to mark the departure of the Loreto Order from Wexford.

Next Meeting:

The date of the next meeting is Tuesday, 16 April 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Friday, 1 March 2024.

Agreed Report of Board of Management Meeting:

Thursday, 18 January 2024

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Mr. Gaynor, Mr. Gayer, Ms. Pheasey, Ms. Harpur and Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (23 November 2023) were adopted following the proposal of Ms. Foley, seconded by Ms. Pheasey.

Correspondence:

Requests for leave were considered by the Board.

The publication of recent JMB Bulletins and DES Circulars was noted by those present.

Correspondence in relation to printing services supplied to the school was discussed.

Health and Safety:

Mr. Mc Ginnity informed those present that a recent fire drill had went well. A visit from Mr Derek Madden (Health and safety Manager) was also summarised.

Building Updates:

Requests to use school facilities were considered by the Board.

Ongoing issues in relation to leaks were summarised by Mr. Mc Ginnity. Rectification works were due to take place shortly.

A recent Zoom meeting between NDFA officials and Mr. Mc Ginnity was discussed.

Finance Report:

An Income and Expenditure report was provided to those present.

Mr. Mc Ginnity presented an OLCS report.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 23 November 2023. A copy of the report is attached to the minutes.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

School Planning/Teaching and Learning:

Mr. Mc Ginnity noted that a feasibility study in relation to the application for additional teaching space had been sanctioned by the NDFA.

The work of the School-Self Evaluation (SSE) committee was summarised.

It was noted that the School Planning Group had concluded its work on the Code of Behaviour and that a draft policy will now be created.

The Board decided to allow, on a trial basis, the provision of an optional TY programme for the 2024/25 year.

In relation to the school timetable, the Board agreed to keep the current structure of 40-minute lessons.

Mr. Mc Ginnity noted that initial planning in respect of the 2024/25 school year had started. Submissions from staff in relation to job-sharing, or availing of a career break next year, must be received by 1 February 2024.

Admissions, 2024/25:

Mr. Mc Ginnity provided an update in relation to admissions into 1st year for September 2024. He noted that the Information Evening for incoming first years and their parents/guardians would take place on Wednesday, 24 January 2024.

Principal's Report:

Mr. Mc Ginnity mentioned the following in his report:

- Wellbeing Day – 6th Years
- LCA Parents' Morning
- Rotary Interact Club – Southeast Radio slot
- Recent results for the various teams in the school
- Think Languages Day – 30 November 2023
- College Awareness Week
- Southeast Child Health Conference where Ms. Flynn, Mr. Gunning and students spoke about wellbeing
- The successful completion of 'The Music Man' in the National Opera House
- The completion of various Christmas events – Christmas Market, Christmas Concert (organised by the PPU) and the Christmas Carol Service
- School of Sanctuary Awards in the National Opera House
- Numerous TY events completed since the last meeting
- 1st Year First Aid facilitated by The Order of Malta and sponsored by the Parents' Council
- Cycle Against Suicide events
- Saint Vincent De Paul food appeal organised by the LCVP class
- 6th Year Christmas Show in aid of Saint Vincent De Paul
- Kazhuero, our Japanese Language Assistant, placing second in a national FLA competition
- The completion of the 5th Year Parent – Teacher meeting in mid-December
- A power outage on Tuesday, 16 January 2024 which led to the suspension of all classes and students been sent home for health and safety reasons. Mr. Mc Ginnity noted that the outage ended up lasting almost six hours.

The following upcoming events were also highlighted:

- Friday, 19 January: LCA Practical Task
- Monday, 22 January: 3rd Year Information Talk
- Tuesday, 23 January: Oide Day for staff
- Wednesday, 24 January: Information Meeting for new 1st years and their parents/guardians
- Thursday, 25 January: 1st Year Parent – Teacher meeting
- Friday, 26 January: LC Mock exams begin
- Monday, 29 January: Subject Choice Talks for 1st and 4th year parents
- Wed, 31 January: Transition Year Parent – Teacher meeting and the start of JC Mocks

Next Meeting:

The date of the next meeting is Thursday, 22 February 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Tuesday, 23 January 2024.

Agreed Report of Board of Management Meeting:

Thursday, 23 November 2023

Attendance:

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Mr. Gaynor, Mr. Gayer, Ms. Pheasey, Ms. Harpur and Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes:

The minutes of the last meeting (9 October 2023) were adopted following the proposal of Ms. Foley, seconded by Ms. Pheasey.

Correspondence:

Requests for leave were considered by the Board.

Correspondence in relation to the SPHE curriculum was discussed.

A letter from the Loreto Education Trust was noted.

Health and Safety:

Mr. Mc Ginnity informed those present that a fire drill will take place soon.

Building Updates:

A request to lease the Sports Hall was discussed.

Finance Report:

Mr. Gaynor summarised the recent meeting of the Finance Sub-Committee.

Mr. Mc Ginnity presented an OLCS report.

Leadership and Management:

The appointment of teaching staff to Assistant Principal II vacancies was ratified, subject to the completion of the appeals process.

Child Protection:

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 9 October. A copy of the report is attached to the minutes.

Anti-Bullying:

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

The Board were informed of recent activities carried out as part of Anti-Bullying Week.

Annual Report:

A report on the operation of the school for the 2022/23 school year was presented to Board members.

School Planning/Teaching and Learning:

Mr. Mc Ginnity noted that there had been no further correspondence from the DES in relation to the request for additional accommodation.

The initial work of the School-self Evaluation (SSE) committee was summarised.

It was noted that the School Planning Group was currently reviewing the Code of Behaviour.

A discussion on a change to policy in relation to the compulsory TY was held.

Admissions, 2024/25:

Mr. Mc Ginnity provided an update in relation to the admissions process. He noted that there had been 328 applications for the 180 places available.

The Board considered reviews in respect of students whose parents/guardians has requested same.

Principal's Report:

Mr. Mc Ginnity made mention of the following:

- An update on the progress of all school teams was provided
- A very successful equestrian event, hosted by Loreto, Wexford
- Success at the Loreto Swimming Gala
- Ongoing TY activities
- Recent fundraising initiatives – e.g., Sleepout for Focus Ireland, Trick or Treat for sick children
- 6th Year Irish trip to see An Triall in Carlow
- The successful return of all students and staff from Barcelona
- 1st Year Meitheal disco
- Various themed events – e.g., Stand – Up week, Anti-Bullying Week
- John Paul II Awards
- Various parent/teacher meetings and Information Meetings
- The retirements of Ms. Betty Byrne and Ms. Majella Wilson
- The completion of November exams
- Upcoming events – e.g., 5th Year Parent – Teacher meeting, LCA lunch for parents/guardians, The Music Man musical, Christmas Fair, Christmas Concert and the Christmas Carol Service.

Next Meeting:

The date of the next meeting is Thursday, 18 January 2024.

John Mc Ginnity,

Secretary to the Board of Management,

Monday, 4 December 2023.

Agreed Report of Board of Management Meeting

Monday, 9 October 2023

Attendance

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Ms. Pheasey, Ms. Harpur and Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes

The minutes of the last two meetings (30 August and 14 September 2023) were adopted following the proposal of Ms. Foley, seconded by Ms. Harpur.

Correspondence

Requests for leave were considered by the Board.

Correspondence in relation to the SPHE curriculum was noted.

Documentation from the Loreto Education Trust was also shared with the Board.

Health and Safety

Mr. Mc Ginnity updated those present on matters in relation to health and safety.

Building Updates

Mr. Mc Ginnity noted that an audit of works carried out over the summer is scheduled for Friday, 27 October.

Finance Report

The Board formally approved the budget for 2023/24.

Mr. Mc Ginnity presented an OLCS report.

Leadership and Management

The appointment of teaching staff to Assistant Principal vacancies was ratified, subject to the completion of the appeals process.

Additional vacancies were discussed and a timeline for filling these positions was agreed. The procedures in relation to the recruitment process was also finalised.

Child Protection

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 30 August. A copy of the report is attached to the minutes.

Following the introduction of revised Child Protection procedures, the Board carried out a fresh review of the Child Safeguarding Statement using the new templates.

Anti-Bullying

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

The Board carried out the annual review of the anti-bullying policy in accordance with the relevant checklist.

School Planning/Teaching and Learning

Mr. Mc Ginnity noted that all teaching vacancies had been filled.

The Board was informed that the Guidance Inspection had been published on the gov.ie website.

Mr. Mc Ginnity summarised the overall enrolment figures in the school.

It was noted that the School Planning Group was up and running for the year.

Principal's Report

Mr. Mc Ginnity made mention of the following:

- The start of the school year with Introduction Meetings for all students
- The commencement of sporting competitions
- A successful Open Night and Opening Mass
- TY Information Evening
- Study Skills talks for 2nd and 5th year students

Next Meeting

The date of the next meeting is Thursday, 23 November 2023.

John Mc Ginnity,

Secretary to the Board of Management,

Wednesday, 18 October 2023.

Agreed Report of Board of Management Meeting:

Wednesday, 31 August 2023

Attendance

Ms. Johnston (Chairperson), Ms. Doyle, Ms. Cullen, Ms. Pheasey, Ms. Harpur, Mr. Gaynor, Mr. Gayer and Ms. Foley.

As Secretary to the Board, Mr. Mc Ginnity also attended.

Minutes

The minutes of the last three meetings (31 May, 14 June and 16 August 2023) were adopted.

Correspondence

Requests for leave were considered by the Board.

Health and Safety

Mr. Mc Ginnity updated those present on the installation of extra CCTV and the purchase of carpet tiles to protect the Sports Hall flooring.

The annual review of the Health and Safety statement with Derek Madden (Health and Safety Manager) was noted.

Building Updates

Mr. Mc Ginnity summarised the work completed over the summer. This included the full painting of all external walls, some internal painting, upgrades to the BMS system, the replacement of some floor coverings and the rectification of some outstanding leaks.

Finance Report

The Board was informed that the annual budget would be drafted shortly.

Leadership and Management

The Board was provided with an update in relation to Assistant Principal vacancies.

Child Protection

Mr. Mc Ginnity presented the Board with a Child Protection Oversight Report covering the period since the last meeting on 31 May. A copy of the report is attached to the minutes.

The Board ratified the appointment of Ms. Siobhan O' Donoghue as Deputy Designated Liaison Person following the retirement of Ms. O' Reilly.

Revised Child Protection procedures were formally adopted. Circular 0036/2023 was discussed and Mr. Mc Ginnity provided a summary of the main changes.

Anti-Bullying

The Board was advised that, to the school's knowledge, no case of bullying was currently unresolved.

School Planning/Teaching and Learning

Mr. Mc Ginnity noted that almost all teaching vacancies had been filled.

The Board was informed that there had been no further contact from the Buildings Unit in relation to the application for an extension.

The current enrolment figures in each year group were summarised.

The Board approved a plan to offer 180 places to 1st Year students for 2024/25. This is subject to patron approval.

A draft response to the Guidance inspection (held in April 2023) was circulated and agreed.

Principal's Report

Mr. Mc Ginnity made mention of the following:

- The Summer Camp for new 1st year students
- The start of the school year
- The upcoming Open Night, scheduled for 28 September

Next Meeting

The date of the next meeting is Monday, 9 October 2023.

John Mc Ginnity,

Secretary to the Board of Management,

Tuesday, 12 September 2023.