

Work Experience for Leaving Certificate Applied 2025-2026



Loreto Secondary School Wexford

August 26th, 2025

To whom it may concern,

Loreto Secondary School is proud to offer and facilitate the Leaving Certificate Applied (LCA) programme in senior cycle. As part of this programme, each student is required to gain work experience every **Tuesday** for the academic year 2025-2026. Students are encouraged to gain between two and four different work experiences over the course of the LCA two-year cycle.

The school's insurance policy has been extended to cover each student during this period of work experience.

Students understand that they must comply with any conditions you lay down regarding activities, safety and confidentiality. They are also given instructions in advance of the work experience period about attendance, punctuality and codes of behaviour in the workplace.

The school appreciates your assistance in accommodating our students. On completion of the work experience, we would be grateful if you could complete an evaluation form. Your evaluation is part of the students' end of year assessment and provides valuable feedback for the student.

If you require any further details, please do not hesitate to contact me at 0539146162 or brendanbroderick@loretowexford.com.

Thank you for your cooperation in affording our students this invaluable opportunity to work with you.

Yours sincerely,

Brendan Broderick
Assistant LCA Programme Co-ordinator
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