

Parents Council 2013 / 2014

LORETO SECONDARY SCHOOL – PARENTS’ COUNCIL

AGREED REPORT OF MEETING HELD ON WEDNESDAY, 30 APRIL 2014

PRESENT: Mary Fox (Chair)
Barbara Foley (Deputy Chair)
Enda O’ Sullivan (Teacher Rep.).
Lucy Cathy (Treasurer),
Eilish Culleton,
Mary O’ Leary,
Madeline Cleary,
Patricia Nolan,
Mai Fanning Ironside,
Joanne Beaver,
Eamon Mullins

APOLOGIES: Bernadette. Cullen, Patrick Clancy,
Teresa C. Doyle, John Crean
- Liz Doyle Orla Gallagher

Item	Correspondence	Comments & Actions agreed
1.	Welcome	Mary Fox welcomed everyone to the last committee meeting of the school year. It was a good year for parents' council and general attendance at meetings was very good.
2.	Minutes of previous meeting - 26/02.2014	Minutes were agreed with no amendments.

3.	Correspondence	<p>Heart Aid: a mobile cardiac screening company seeking permission to conduct cardiac screening in our school. So the view of parent's council requested. This initiative costs €65 per student / staff member,</p> <p>General discussion on topic and conclusion was that it should be optional if a family wants to avail of this service.</p>
4.	Feedback from mock interviews	<p>Ms. Barbara Foley outlined the positivity of the night for pupils and the volunteers who conducted the interviews.</p> <p>Students were very well prepared for same and curriculum vitals laid out very well. Only one student didn't attend due to poor health. This event is now an annual event on parents' council calendar. Ms. Catriona Foley and Ms. Bee McDonald liaise with parents' council.</p>
5.	Recent Fundraiser	<p>€1338 raised by our recent raffle. Winners of Draw; Alice Mc Kiernan 4th year and Holly Loughman 6th Year.</p> <p>Recommended generally we fund raise earlier in the school year. Member enquired if we could raise money by adding €10 to the €60 collected by school in September for diaries, etc. Also suggested we do an annual collection and not bi-annual. Mary and Barbara to follow up with Principal Billy O' Shea. Also to enclose brief description of parents' council's contribution to local school community in envelope when they are given out to students. Current balance €2,000.00</p>
6.	Snacks for Exams	<p>Generally decided to continue with this practice, the girls appreciate same.</p> <p>Mary Fox, Barbara Foley, Mai Fanning Ironside and Liz Doyle to oversee same. Stable Diet for flap jacks and Scallion's for bottled water.</p> <p>Preference to use local suppliers.</p>
7.	Prize Giving Day	<p>Prize giving Sponsorship agreed for trophies. Barbara and Liz Doyle to represent us at this ceremony May 15th in Rowe Street Church.</p>
8.	Mass for Parents	<p>Discussed amongst members. Concerns that it will not be well attended if it goes ahead and difficulty finding persons to do readings, singing, etc. Suggested if it goes ahead that it is made less complicated by just having a simple Mass i.e. not getting parents involved other than attending. Also suggested to arrange it early in the year i.e. September/October.</p>

9.	Second Hand Book Sale	21 st June at 11am. Parents' council volunteers to meet at 10.30 to set up tables. Persons just wishing to buy to arrive 11.00am. Mary O'Leary, Joanne Beaver and Mary Fox to be in attendance. Jim Doyle (Care Taker) will be at hand to open school and move furniture. Principal Billy O' Shea will text families prior to this event.
10.	4 th Year Trip Abroad	General discussion around some concerns on extra expense to parents i.e. TY & School trip instalments all around the same time each month. One opinion expressed at meeting stated it may be of more benefit at the end of 5 th year as hard working student's run risk of burn out. Overall consensus more time needed for parent's to save if trip is offered at Easter to 5 th Year. Especially as TY year have cost implications already. Member suggested a saving scheme be set up to help parents save from 2nd year onwards.
11.	Social Night Out	Parents' Council to organise lunch out to celebrate end of School Year.
12.	Thank You to Committee	Mary Fox Thanked the committee for a productive year in challenging times. Barbara Foley for attending Friday meetings in the schoolAGM planned for October 13 th with guest speaker Joan Freeman, Pieta House.

This concluded the business of the meeting.

LORETO SECONDARY SCHOOL – PARENTS' COUNCIL

AGREED REPORT OF MEETING HELD ON WEDNESDAY, 26 FEBRUARY 2014

PRESENT:

Barbara Foley	Mary Fox
Elizabeth Doyle	Madeleine Cleary
Joanne Beaver	Patrick Clancy
Mary O'Leary	Eilish Culleton
John Creane	Orla Gallagher
Billy O'Shea	

APOLOGIES:

Mai Fanning	Lucy Carthy
Bernie Cullen	Teresa Doyle
Patricia Nolan	

Item	Agenda	Comments & Actions agreed
		Meeting opened with a message of sympathy to Mai Fanning on the death of her mother. May she Rest in Peace.
1.	Minutes of previous	Minutes of Parents' Council Meeting of 13 th January 2014

	Parents' Council meeting	agreed.
2.	Correspondence	<ul style="list-style-type: none"> • Invitation received for Community Forum AGM on 19th February – date has passed. • Email from Fr. Fegan re Mass for Parents – defer to September 2014
3.	Principal's Report	<ul style="list-style-type: none"> • New anti-bullying procedures now in place. Anti-bullying team comprising of 7 teachers meet weekly to deal with any complaints of bullying. All details on school website. • Students' Council 'Live Life Week' will run week beginning 10th March. Fionnbar Walsh, father of Kerry teenager who died last year, to visit school and speak to 4th, 5th and 6th year students, Students' Council members and staff. • Mock exams completed – results will be posted out. • Orals/practicals for 3rd and 6th years scheduled 31st March to 11th April. • Life Coaching course for 24 4th year students with Eugene Daly to be held 3rd, 10th and 24th March. • French exchange for 2nd year students with Ms Jordan – French students visiting 23rd to 27th March and return visit by Loreto students 9th to 14th May. • German exchange for TY students – Wexford CBS now involved. • Meitheal Programme – funding from Wexford Local Development has ceased. Programme to continue with cost covered by school (approx. €1200) • New Admission Policy to be signed off at BOM meeting 5th March 2014. Applications for entry to school September 2015 will be taken between 1st and 24th October 2014. • School uniform survey – 227 replies. Report being prepared for BOM meeting 5th March 2014. • Curriculum – new Junior Certificate September 2014 – only change for incoming 1st years will be a new English course; one new subject will be introduced each subsequent year for first years. • New School - DES officials will be in school on 10th March 2014 to talk about how Public Private Partnership (PPP) works. Parents' Council members invited to attend. • Standardised school year – dates for next 3 years available

		<p>on DES website.</p> <ul style="list-style-type: none"> • Letters to families – letter will be issued 28th February 2014.
4.	Fundraiser	<ul style="list-style-type: none"> • A request will be sent out on 18th March for €10 contribution from each family to Parents' Council. There will be a draw for book voucher prizes for those who make contribution.
5.	Mock Interviews	<ul style="list-style-type: none"> • Mock Interviews for 4th years to take place on Thursday 20th March from 7pm to 9pm. Ms McDonald and Ms Foley organising night with PC organising interviewers.
6.	Guest Speaker October 2014	<ul style="list-style-type: none"> • Joan Freeman from Pieta House confirmed for October 2014.
7.	Mass for Parents	<ul style="list-style-type: none"> • Mass for Parents deferred to September 2014.
8.	AOB	<ul style="list-style-type: none"> • Commiserations to Loreto's Senior Camogie team (Senior B) who were beaten by two points by Oranmore Galway in school's All-Ireland semi-final today. • Congratulations to Sarah Ryan, TY student, on coming to national prominence with her art work. • Brief discussion re possibility of formation of a Loreto Past Pupil's Union. • Date of next meeting Wednesday 30th April at 7:15pm

LORETO SECONDARY SCHOOL – PARENTS' COUNCIL

AGREED REPORT OF MEETING HELD ON MONDAY, 13 JANUARY 2014

PRESENT:

Eamon Mullins
Lucy Carthy
Theresa Doyle
Eilish Culleton
Mary O'Leary
Barbara Foley

Patricia Nolan
Orla Gallagher
Madeleine Cleary
Joanne Beaver
Mai Fanning
Elizabeth Doyle

Enda O'Sullivan

APOLOGIES:

Mary Fox
Bernie Cullen
Patrick Clancy
Billy O'Shea

John Creane
Patricia Hackett

Item	Agenda	Comments & Actions agreed
		Meeting opened with a message of sympathy to Brian MacGonagle (BOM member) on the death of his wife Marianne, a former teacher in Loreto. May

		she Rest in Peace.
1.	Minutes of previous Parents' Council meetings	<p><u>Matters Arising:</u></p> <ul style="list-style-type: none"> • Patricia Hackett resigned from position of secretary hence election of new secretary. • Correction – Lucy Carthy continues on committee. Lucy had stepped down from position of treasurer and John Creane was elected. John is unable, due to work commitments, to continue as treasurer and Lucy has agreed to remain treasurer for the remainder of this school year. • Kathy Kane and Sheila Kissane have both stepped down from the committee due to other commitments. • Patrick Clancy, BOM Rep, is unable to attend Monday night meetings at the moment. Next meeting to be scheduled for Wednesday, 26th February 2014. <p>Minutes of Parents' Council Meeting of 4th November 2013 agreed.</p>
2.	Correspondence	There was no correspondence
3.	Principal's Report	<ul style="list-style-type: none"> • See recent letters to families for most recent school news • Mr O'Shea congratulated the three TY students, Michelle Fox, Laura Bruen and Claire Cullen and their teacher Miss Finnerty on their excellent achievement in taking 1st prize in the Intermediate Group Social and Behavioural Sciences category in the BT Young Scientist and Technology Exhibition in the RDS. The girls' project was 'A Statistical Study of Parental Awareness of the Food Content in Primary School Children's' Lunches'. • A suggestion was put forward that a trip to the Young Scientist Exhibition should be included in Transition Year.
4.	Cheese and wine feedback	<ul style="list-style-type: none"> • Smaller numbers attended this year's event • Some parents requested a tour of the school as part of the evening. • It was suggested that the evening is not to be used to recruit parents onto the Parents' Council.
5.	Student lunch	<ul style="list-style-type: none"> • Lunch went very well. Cost was €108.

6.	Parents' Mass	<ul style="list-style-type: none"> • The suggestion for a Mass for parents was made at the 2012 First Year parents' cheese and wine evening. • No date confirmed but expected late February/early March. • Request to be made to Mr O'Shea to inform parents of the Mass in a text message/letter to families and to request volunteers for readings, singing, and music. • It was noted that the school reopened after Christmas on 6th January which is a church feast day. A suggestion was made that Mass would be available for students and teachers whenever school is open on a holy day.
7.	Fundraiser	<ul style="list-style-type: none"> • €948.77 remains in account. • Plan to seek a €10 contribution from each family with a voucher prize as an incentive.
8.	Careers' Night	<ul style="list-style-type: none"> • Mock interviews for TY students are to be held on Thursday 20th March • Committee to seek volunteers to do mock interviews. Please confirm name, email address and number to Barbara by email.
9.	AOB	<ul style="list-style-type: none"> • Speaker for Parents' Information Night - Suggestion made by parent to get a number of speakers together on one night. Nobody in position to arrange same. • Very good feedback from Mai and Joanne of a speaker from Pieta House at the NPC AGM. Barbara to contact re attending Parents' Information Night. • Theresa Doyle was in attendance at Parents' Council AGM in September. • Date of next meeting Wednesday 26th February 2014.

LORETO SECONDARY SCHOOL – PARENTS' COUNCIL

**AGREED REPORT OF MEETING
HELD ON MONDAY, 4 NOVEMBER 2013**

PRESENT:

Patricia Nolan
 Teresa Doyle
 Madeleine Cleary
 Mary Fox
 Barbara Foley
 Bernie Cullen
 Billy O'Shea (Principal)

Orla Gallagher
 Bernadette Cullen
 Elizabeth Doyle
 Mai Fanning
 Joanne Beaver
 Enda O'Sullivan (Teachers' Rep)

APOLOGIES:

Eamon Mullins
 Eilish Culleton
 Lucy Carthy

Patrick Clancy
 Kathy Kane
 Patricia Hackett

Item	Agenda	Comments & Actions agreed
1.	Minutes of previous Parents' Council meetings	<p>Minutes of Parents' Council Meeting of 7th October 2013 agreed.</p> <p><u>Matters arising:</u></p> <ul style="list-style-type: none"> • Anti-bullying information session hosted by National Parents' Council and given by Fran Gleeson on 9th October in Whites Hotel was attended by Parents' Council members and parents. It was an excellent presentation. Mary to contact National Parents Council to enquire re getting a speaker for Parents Information Night in the New Year. • Enda O'Sullivan, Teacher Representative welcomed to meeting.
2.	Correspondence	<ul style="list-style-type: none"> • Ski tour proposal received from Ms Kennedy and Ms Byrne. Positive response from students reported, mixed response from Parents' Council members. Await approximate price – for further discussion. Final decision with BOM. • A thank you was received from the Music Department for money for musical instruments. These were purchased locally. • Talks pending re ongoing industrial action • The role of the Parents' Council, as outlined in the school plan 2013-2014, was circulated for member's information.
3.	Principal's report	<ul style="list-style-type: none"> • Detailed summary of recent Management, Leadership and Learning (MLL) report following the Whole School Evaluation, May 2013 on school website. • Talks are pending re ongoing industrial action. Disruption to teaching time to be kept to a minimum. PT meeting for 3rd and 6th years scheduled for 8th November – school to close on that day. Extracurricular activities/school trips unaffected. • Student care ongoing with talks by Aware to 5th year students in October, SOAR workshop for 4th year students in October, CAO talk for 6th years on 23rd October and 6th year stress management day planned for 15th November. • School show Pirates of Penzance with St. Peter's College on 10th/11th/12th December in the Dún Mhuire. • Annual report from BOM to parents on website. • School planning group ongoing: <ul style="list-style-type: none"> - Anti-bullying policy near completion. - School improvement plan 2013-2016 review ongoing.

		- Work on new admissions policy (from 2014) to begin.
4.	National Parents Council	NPC conference 8 th and 9 th November in Kilkenny. Three members of PC to attend on 9 th November – Barbara Foley, Joanne Beaver and Mai Fanning.
5.	Social night	Cheese and wine evening for first year parents on Monday 11 th November from 7:30-9:30pm. Parents' Council members volunteered to attend.
6.	Election of secretary	Elizabeth Doyle elected.
7.	Christmas lunch	Parents' Council members and Student Council members – date to be confirmed.
8.	Any other business	<ul style="list-style-type: none"> • Names for adults to participate in log-on learning with TY students to be given to Betty • February date suggested by Fr. Fegan for parents' Mass • Martina Gately and Nicola Carthy have stepped down from Parents Council • Mr O'Shea commended on positive MLL report
9.	Date of next meeting	Monday, 13 th January 2014

LORETO SECONDARY SCHOOL – PARENTS' COUNCIL

AGREED REPORT OF MEETING HELD ON MONDAY, 7 OCTOBER 2013

PRESENT:

Mr. John Crean
Ms. Barbara Foley
Ms. Mary O'Leary
Ms. Madeline Cleary
Ms. Joanne Beaver
Ms. Liz Doyle

Ms. Mary Fox
Ms. Lucy Carthy
Ms. Eilish Culleton
Ms. Patricia Nolan
Ms. Orla Gallagher
Ms. Patricia Hackett

APOLOGIES:

Ms. Bernadette Cullen
Ms. Sheila Kissane

Ms. Kathy Kane
Ms. Mai Fanning Ironside

Item	Agenda	Comments & Actions agreed
1.	Minutes of the Parents Council AGM	Minutes of 9 th September were circulated for information. It was noted that Ms. Elizabeth Doyle (PC committee member) was in attendance at the AGM, Ms. Patricia Hackett to amend minutes accordingly.
2.	Minutes of previous Parents Council Meeting	Minutes of 13 th May 2013 were discussed and agreed.

		<p><u>Matters arising</u></p> <p>a) <i>National Parents Council Affiliation Fee</i></p> <p>A fee of €1 per student was paid by the school for the forthcoming year.</p> <p>b) <i>PC Constitution</i></p> <p>Discussion ensued re duration of Committee Officer post holders and members of the committee, whether it should remain at 3 years, or increase to 4. Mixed views were aired in relation to same. However an amendment to the Constitution can only be made at the AGM, so a decision in relation to same needs to be made during the coming year.</p>
3.	Welcome to new members	Mary welcomed two new members onto the Parents Council committee, Ms. Mary O'Leary and Ms. Orla Gallagher.
4.	Treasurer's Report	<ul style="list-style-type: none"> • Balance €1,690.50. • <i>Treasurer Nomination</i> <p>Ms. Lucy Carthy stepped down as Treasurer and Mr. John Crean was elected for the forthcoming year.</p>
5.	Correspondence	<ul style="list-style-type: none"> • <i>MB Workshop</i> on training of function of Parents Council is due to be held on Tuesday 22nd October 2013 in the Rivercourt Hotel, Kilkenny 7.30 p.m. – 9.30 p.m. • <i>Website for Careers Portal</i>. Circulated to members. www.careersportal.ie/parents
6.	Anti-bullying Training	A new anti-bullying programme for parents of primary and post-primary children has been funded by Minister Ruairi Quinn. A training night is scheduled in Whites Hotel, Wexford on Wednesday 9 th October 2013 at 7.30 p.m. There are 80 places and 23 from Loreto have received places.
7.	Plan 1 st Year Social Night	<ul style="list-style-type: none"> • The social night for parents of 1st year students will be held on 11th November 2013 @ 7.30 p.m. at the school. There will be a cheese and wine reception. The following volunteered to attend: <ul style="list-style-type: none"> • <i>Ms. Orla Gallagher</i> • <i>Ms. Liz Doyle</i> • <i>Ms. Patricia Nolan</i> • <i>Ms. Joanne Beaver</i> • <i>Ms. Lucy Carthy</i> • <i>Ms. Mary Fox</i>

		<ul style="list-style-type: none"> • Ms. Barbara Foley • Ms. Patricia Hackett <p>Total number of volunteers to be finalised at the next meeting, which will be held prior to the social night.</p>
8.	Dates for proposed Parents Mass	<ul style="list-style-type: none"> • A date from Fr. Jim Fegan is awaited for same. It was suggested to hold it after Christmas, towards the end of January 2014.
9.	Principal's Address	<ul style="list-style-type: none"> • Due to ASTI industrial action Mr. Billy O'Shea could not attend the meeting. • Mr. Billy O'Shea's update was reported via Ms. Barbara Foley as follows: <p>It was noted that progress on the new school was going well.</p> <p>A PPP meeting was held and plans for the new school were discussed. It is to be completed in December 2016 and to be maintained by the PPP for 25 years.</p> <p>The Management, Leadership and Learning (MML) report was received. Some amendments have been made and it has been returned. It has been circulated for comments, and following feedback it will be placed on the website in November 2013.</p> <p>Anti-bullying policy continues to be a work in progress, this includes cyber-bullying.</p> <p>It is proposed that parent teacher meetings for 3rd and 6th year students would take place on a Friday morning and afternoon early to mid November. School would close this day. A number of members were unhappy with this arrangement. The Parents Council meeting discussed the ASTI Industrial Action. Dissatisfaction was expressed at the forthcoming disruption to students.</p> <p>The CAO talk for 6th year parents will be held on 23rd October 2013 from 9.00 a.m. to 10.30 a.m.</p> <p>A request for parents to volunteer to assist on sports outings etc., to minimise the disruption of classes if teachers have to assist, was noted. Parents interested to submit details.</p> <p>The issue of grinds was discussed.</p> <p>The careers night has been postponed to 2014.</p>

		Mr. O'Sullivan is the teacher's rep on the Parents Council for the forthcoming year.
10.	National Parents Council Conference – November 2013	Mary encouraged Parents Council members to attend this conference, which will be held in Kilkenny in November 2013. Parents Council members interested in attending to let Mary know so that places can be booked.
11.	Ideas for Fundraiser 2014	It was agreed that the €10 per family contribution would be requested in Spring 2014 and a raffle will be held for those who contribute.
12.	Any Other Business	
13.	Date of Next Meeting	Monday 4 th November 2013 at 7.15 p.m.

This concluded the business of the meeting.

**LORETO PARENTS' COUNCIL MEETING
MONDAY, 7 OCTOBER 2013 - 7.30pm**

AGENDA

1. Minutes of previous Council meeting
2. Welcome to new members / Review 3 year membership
3. Treasurer's Report / Treasurer Nomination
4. Correspondence
5. Anti Bullying Training
6. Plan 1st Year Social Night
7. Dates for proposed Parent's Mass
8. Principal's Report
9. National Parents' Council Conference – November 2013
10. Ideas for Fundraiser 2014
11. Any Other Business

**LORETO PARENTS' COUNCIL
ANNUAL GENERAL MEETING
MONDAY, 9 SEPTEMBER 2013**

PRESENT:

Ms. Mary Fox (Chair)	Ms. Barbara Foley (Vice Chair)
Ms. Patricia Hackett (Secretary)	Ms. Lucy Carthy (Treasurer)
Mr. Billy O'Shea (Principal)	Ms. Sheila Kissane (PC Committee)
Ms. Cathy Kane (PC Committee)	Ms. Joanne Beaver (PC Committee)
Mr. Eamon Mullins (PC Committee)	Ms. Mai Fanning-Ironside (PC Committee)

57 Parents in attendance

APOLOGIES: Ms. Bernie Cullen
Ms. Eilish Culleton

Ms. Madeline Cleary

Item	Correspondence	Comments & Actions agreed
1.	Minutes of AGM 2012	Minutes were adopted. Proposed by Ms. Eileen Moore and seconded by Ms. Mai Fanning-Ironside.
2.	Chairperson's Address (Ms. Mary Fox)	<p>Mary welcomed everyone to the Parents' Council (PC) AGM. The activities undertaken by the PC in the previous year were outlined:</p> <p>Meetings held each month.</p> <p>Representative of the Parents' Council Conference in Athlone.</p> <p>Guest speaker – Dr. Fergus Heffernan, Psychologist, presented to the parents of Loreto students on the 26th February 2013 on "<i>understanding the emotional well being of teenagers by understanding the family</i>".</p> <p>Christmas lunch – Parents and Students' Council lunch - December 2012.</p> <p>Social evening for parents/guardians of 1st year students 3rd December 2012.</p> <p>Mock interviews for transition year students- March 2013</p> <p>Whole School Evaluations/Management Leadership Learning (WSE/MLL) Inspection undertaken in May 2013. Parents' Council Representatives were interviewed as part of this process. PC reps on Board of Management presented to inspectors also.</p> <p>End of year prize giving ceremony - May 2013.</p> <p>PC funded and facilitated the provision of snacks at the commencement of the State Examinations in June 2013.</p> <p>Second hand book sale - 22nd June 2013.</p> <p>PC funded a number of projects during the year. These are detailed on the Treasurer's report.</p> <p>Policy Committee feedback from PC rep Barbara Foley.</p> <p>E-Book Committee (Joanne Beaver/Mai Fanning-Ironside)</p> <p>Mary outlined the calendar of activities for the Parents' Council which this year will include a mass for parents/guardians of Loreto students.</p>

		<p>The National Parents' Council Conference to be held in Kilkenny in November 2013.</p> <p>Parents were encouraged to access the website and in particular the PC section where minutes of each meeting are available.</p> <p>The email address to contact the Parents' Council is also available on the website.</p> <p>Concluding her address Mary thanked Mr. Billy O'Shea, Principal, Ms. Patricia Kinsella, Teachers' Rep. on Parent's Council, and Ms. Jackie Owen for all their work and support to the Parents' Council over the last few years.</p>
3.	Treasurer's Report	Treasurer's Report was circulated to all in attendance and will be available on the Parents' Council section of the website.
4.	Policy Committee (Ms. Barbara Foley)	<p>Barbara is the Parents' Council rep on the school policy development committee which meets each Friday at lunchtime and it is referred to as the <i>Friday Group</i>. Barbara outlined the activities undertaken by the Policy Committee over the last year:</p> <p>Finalised display board.</p> <p>New Junior Cycle Reform was adopted by the BOM after consultation with the Parents' and Students' council and Teachers.</p> <p>A new Literacy and Numeracy Plan has been put in place e.g. TV in foyer displaying various news channels, 2 newspapers purchased each day for students to read as well as what teachers are incorporating into classes.</p> <p>Cyber Bullying Policy- was to be completed by May '13, however remains in draft while feedback from parents received in May is under consideration.</p> <p>November 2012 – Parents' Survey undertaken</p> <p>December 2012 – Students' Survey undertaken (last year's 6th year students).</p> <p>January 2013 – Teachers' Survey undertaken.</p> <p>These surveys were undertaken as part of the school self evaluation. Information collated from these surveys formed the basis of an 8 point improvement plan for the school to be implemented from 2013 to 2016 with ongoing reviews of each aspect.</p>
5.	Principal's	Mr. O'Shea thanked the Parents' Council for all their

	<p>Address</p> <p>(Mr. Billy O'Shea)</p>	<p>work during the last year.</p> <p><i>Update on progress – New School Building Project Public, Private Partnership (PPP) Project. Funding in place. New 10 acre greenfield site at Pembroke Hill, Wexford. Move scheduled for Sept 2016 which will coincide with 150th anniversary of the Loreto School establishment in Wexford. The new building will accommodate 720 students.</i></p> <p><i>WSE/MLL (Whole School Evaluation / Management, Leadership & Learning)</i></p> <p>Inspection undertaken in May 2013. Feedback received and areas for improvement incorporated into school improvement plan.</p> <p><i>New Legislation – Secondary School Admission Policies (1st draft at present)</i> This will result in changes to the Loreto School Admission Policy.</p> <p><i>Website</i> Mr. O'Shea encouraged parents to access the website where information on all aspects of the school is displayed.</p> <p>Parents welcome to contact Teacher/Principal if problems arise.</p> <p>The need for grinds was questioned by Mr. O'Shea and discussion ensued.</p> <p>Invited parents to assist Science teachers in the preparation of students for participation in Young Scientists Exhibition.</p> <p>Mr. O'Shea concluded his address by wishing all parents very happy new school year.</p>
6.	<p>Nominations – Board of Management</p>	<p>Mr. O'Shea outlined the makeup of the Board of Management which includes the Principal as Secretary, a Loreto trustee as Chair, 2 parents' representatives, 4 Loreto trustee representatives and 2 teachers reps. The duration of the Board is for 3 years, and the current Board has just come to an end. Mr. O'Shea thanked Patricia Hackett in her capacity as Parents' representative on the Board of Management for the last 3 years. There are vacancies this year for 2 Parent representatives and the deadline for nominations was at 12 noon on Wednesday last, 4th September. Nominations were received for Ms. Barbara Foley and she was deemed elected to the Board of Management. Barbara served 1 year of the last 3 year term. The second nomination to the Board of Management for a parent representative was open to the AGM.</p>

		Mr. Patrick Clancy was nominated by Ms. Mai Fanning-Ironside and seconded by Ms. Joanne Beaver. Mr. Clancy was deemed elected to the incoming Board of Management.
7.	Guest Speaker	Ms. Ann Lacey, FDYS spoke on the topic of drug and alcohol addiction among teenagers.

This concluded the business of the meeting.

Notice of Annual General Meeting (A.G.M.)

The A.G.M. of the Loreto Parents' Association will take place in the school's Concert Hall on Monday, 9 September 2013 beginning at 7.30 p.m.

Agenda

1. Minutes of last A.G.M.
2. Matters arising
3. Chairperson's Address
4. Treasurer's Report
5. Principal's Report
6. Guest speaker: Ann Lacey (Ferns Diocesan Youth Service) – "Drug and alcohol addiction among teenagers"
7. Nominations of parents to the new Board of Management
8. Any other business

All parents are strongly encouraged to attend this meeting.